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# **FORWARD PLAN**

**Compiled on behalf of the Mayor of Torbay**

**Forward Plan published on 24 August 2016**

**1 September 2016 to 31 December 2016**

**For information relating to the Forward Plan or to request a copy in another format or language please contact:**

**Teresa Buckley (01803) 207013**

Email: [teresa.buckley@torbay.gov.uk](mailto:teresa.buckley@torbay.gov.uk)

# Torbay Council

## Forward Plan of Key Decisions

### Explanatory Note

Torbay Council is required to publish a Forward Plan of all key decisions to be taken in the following four months. The first Plan became effective on 1 March 2002. It is updated monthly.

Although Government regulations suggest that Key Decisions should only refer to Executive functions, Torbay Council has decided that those Council functions that would have been a Key Decision if they were to have been decided by the Mayor will also be included in the Forward Plan. This will include changes to the Council's Policy Framework and decisions that are not in accordance with the Council's Budgetary Framework.

The Regulations define a key decision as a decision that is likely to:

- (i) result in incurring expenditure or making of savings which are significant; or
- (ii) be significant in terms of its effects on communities living or working in the area.

The Council has produced comprehensive criteria to define "significant" and these are set out on the following page.

The Forward Plan consists of a brief description of the decisions that are to be made, consultation information, key risks and key opportunities.

Copies of the documents referred to in the Forward Plan may be obtained by contacting the Governance Support Team by telephone (01803 207087), email ([governance.support@torbay.gov.uk](mailto:governance.support@torbay.gov.uk)) or post (Town Hall, Castle Circus, Torquay, TQ1 3DR).

The Forward Plan is available free of charge on request from the Governance Support Team of Torbay Council and is available for inspection at the Connections offices in Torquay, Paignton and Brixham. It is also available on the Council's website (<http://www.torbay.gov.uk/forward-plan>).

Gordon Oliver  
Mayor of Torbay

**To request a copy in another format or language phone 01803 207087**

## Definitions of "significant"

### Expenditure and savings

A proposed decision shall be regarded as a Key Decision by way of “**incurring expenditure or making of savings which are significant**” if any one or more of the following apply:

- (1) In the opinion of the Chief Finance Officer, there is likely to be a budget variation (other than one within a Business Unit) of more than £250,000;
- (2) In the opinion of the Chief Finance Officer, it is likely to result in capital expenditure above that provided for in the capital programme and it is likely to involve an additional call on the Council’s internal resources of more than £250,000;
- (3) In the opinion of the relevant Director, the decision is likely to have a material effect on Council services, including where:
  - (i) an existing service will be reduced by more than 10 per cent or will cease altogether;
  - (ii) a service which is currently provided in house will be outsourced (or vice versa); or
  - (iii) a partnership will be entered with a third party which is likely to involve a material element of risk transfer to the Council;
- (4) The proposal involves the acquisition or disposal of land having a value estimated by the Chief Finance Officer to be likely to exceed £250,000;
- (5) The proposal involves the disposal of a capital asset (other than land) having a value estimated by the Chief Finance Officer to be likely to exceed £250,000;
- (6) Where in the opinion of the Assistant Director Corporate and Business Services the proposal is likely to result in compulsory redundancies or major changes to the terms and conditions of employment of 100 or more employees across the Council’s functions;

### Effect of communities

A proposed decision shall be regarded as a Key Decision by way of being “**significant in terms of its effects on communities living or working in the area**” if the relevant Director or Assistant Director, in consultation with the relevant Executive Member, considers that it ought to be included in the Forward Plan having regard to all the circumstances including the following principles:

- (1) A decision may affect a great number of people, or a number of wards, but not significantly and these decisions shall **not** normally be regarded as key;
- (2) A decision that has a significant impact on communities living or working in only one ward will normally be treated as a Key Decision e.g. a school closure or the introduction or amendment of traffic calming measures;
- (3) Where a decision is only likely to have a significant impact on a very small number of people in one ward it will **not** normally be key. But the people affected should be informed of the forthcoming decision in sufficient time for them to exercise their rights to see the relevant papers and make an input into the decision making process;

- (4) Consideration should be given to the level of public interest in the decision. The higher the level of interest the more appropriate it is that the decision should be considered to be key.

Torbay Council's ambition is for Torbay to be prosperous and healthy. This will be achieved through the following targeted actions:

- Protecting all children and giving them the best start in life;
- Working towards a more prosperous Torbay;
- Promoting healthy lifestyles across Torbay;
- Ensuring Torbay remains an attractive and safe place to live and visit; and
- Protecting and supporting vulnerable adults.

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**Appropriation of Land adjacent to South Devon College**

To consider appropriating land adjacent to the South Devon College campus at Long Road, Paignton known as the Syntech site to cleanse the site of the current restrictions and enable it to be redeveloped for education and ancillary use to support the College's extension plans and support the delivery of the Council's Corporate Plan.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	South Devon College, Councillors and adjoining landowner.
<b>Means of Consultation:</b>	Meetings and circulation of papers.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Mayor and Executive Lead for Finance and Regeneration (Mayor Gordon Oliver) Assistant Director Corporate and Business Services (Anne-Marie Bond)
<b>Link to targeted actions:</b>	Protecting all children and giving them the best start in life; Working towards a more prosperous Torbay
<b>Reason for inclusion in the Forward Plan:</b>	High level of public interest
<b>Decision Maker:</b>	Council Council
<b>Intended Decision Date:</b>	7 Apr 2016 22 Sep 2016
<b>If you want to make representations contact:</b>	Anne-Marie Bond, Assistant Director Corporate and Business Services, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone (01803) 207015, email anne-marie.bond@torbay.gov.uk

### Amendments to the Corporate Asset Management Plan

It is proposed to amend the Corporate Asset Management Plan to include two additional appendices which will (1) set out a process to deal with applications for grants to offset market rent and (2) identify an overarching strategy for granting long leases to sports clubs. It is important that the Council has a clear process to consider any applications from tenants where a request is made for a grant in lieu of the market rent.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Senior Leadership Team, the Mayor and Councillors.
<b>Means of Consultation:</b>	Meetings and circulation of papers.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Mayor and Executive Lead for Finance and Regeneration (Mayor Gordon Oliver)  Assistant Director Corporate and Business Services (Anne-Marie Bond)
<b>Link to targeted actions:</b>	Promoting healthy lifestyles across Torbay
<b>Reason for inclusion in the Forward Plan:</b>	High level of public interest
<b>Decision Maker:</b>	Council  Mayor  Council
<b>Intended Decision Date:</b>	21 Jul 2016  21 Aug 2016  22 Sep 2016



**If you want to make representations contact:**

Kevin Mowat, Executive Head for Business Services, Torquay Harbour Officer, c/o Torbay Council, Town Hall, Castle Circus, Torquay, telephone: (01803) 292429, email: kevin.mowat@torbay.gov.uk

**Annual Pay Policy Statement 2017/18**

Requirement of the Localism Act and Transparency Code to publish annual pay policy statement.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Trade Unions, Executive Director and other senior officers.
<b>Means of Consultation:</b>	Through Joint Consultative Committee meetings with Trade Unions.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Deputy Mayor and Executive Lead for Health and Wellbeing and Corporate Services (Councillor Derek Mills)  Assistant Director Corporate and Business Services (Anne-Marie Bond)
<b>Link to targeted actions:</b>	Corporate support
<b>Reason for inclusion in the Forward Plan:</b>	High level of public interest
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	8 Dec 2016
<b>If you want to make representations contact:</b>	Anne-Marie Bond, Assistant Director - Corporate and Business Services, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone 01803 207160, email anne-marie.Bond@torbay.gov.uk

**Barton Cricket Club Sports Lease**

To consider a report on the lease of land to Barton Cricket Club, Torquay.

<b>Wards affected:</b>	Tormohun
<b>Consultees:</b>	Ward Councillors and Barton Cricket Club.
<b>Means of Consultation:</b>	Meetings and circulation of papers.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Mayor and Executive Lead for Finance and Regeneration (Mayor Gordon Oliver)  Assistant Director Corporate and Business Services (Anne-Marie Bond)
<b>Link to targeted actions:</b>	Promoting healthy lifestyles across Torbay
<b>Reason for inclusion in the Forward Plan:</b>	High level of public interest
<b>Decision Maker:</b>	Mayor  Council
<b>Intended Decision Date:</b>	22 Sep 2016  22 Sep 2016
<b>If you want to make representations contact:</b>	Paul Palmer, Estates Manager, Torbay Development Agency, Tor Hill House, Torquay, telephone (01803) 207920/email paul.palmer@tedcltd.com/Kevin Mowat, Executive Head of Business Services, telephone (01803) 208428, email kevin.mowat@torbay.gov.uk

**Capital Investment Fund**

The Council has a £10m Capital Investment Fund and is required to establish criteria to determine how this money should be allocated.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	The Mayor, Councillors and Senior Leadership Team.
<b>Means of Consultation:</b>	Meetings and circulation of papers.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Mayor and Executive Lead for Finance and Regeneration (Mayor Gordon Oliver) Assistant Director Corporate and Business Services (Anne-Marie Bond)
<b>Link to targeted actions:</b>	Corporate support
<b>Reason for inclusion in the Forward Plan:</b>	Capital expenditure +£250,000 and outside Capital Plan
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	22 Sep 2016
<b>If you want to make representations contact:</b>	Martin Phillips, Chief Finance Officer, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone (01803) 207285, email martin.phillips@torbay.gov.uk

**Children's Services Revised Financial Plan**

This is a revision of the original five year plan for Children's Services following investigation by the Audit Committee and in partnership with the Integrated Care Organisation (ICO).

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Councillors, staff, partners and Ofsted
<b>Means of Consultation:</b>	Meetings and circulation of papers
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Adults and Children (Councillor Julien Parrott)  Director of Children's Services (Andy Dempsey)
<b>Link to targeted actions:</b>	Protecting all children and giving them the best start in life
<b>Reason for inclusion in the Forward Plan:</b>	Revenue Budget variation +£250,000
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	22 Sep 2016
<b>If you want to make representations contact:</b>	Andy Dempsey - Director of Children's Services, 1st Floor Torhill House, c/o Town Hall, Torquay, TQ1 3DR, telephone (01803) 208401, email andy.dempsey@torbay.gov.uk

**Council Tax 2017/2018**

To approve the Council Tax for 2017/2018.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Overview and Scrutiny Board, Council and key stakeholders.
<b>Means of Consultation:</b>	The Overview and Scrutiny Board will consider the Mayor's budget savings proposals which will form the basis of the Revenue Budget. The Board's final views will be reported to the Mayor to enable him to recommend an appropriate level of Council Tax.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Mayor and Executive Lead for Finance and Regeneration (Mayor Gordon Oliver)  Chief Finance Officer (Martin Phillips)
<b>Link to targeted actions:</b>	Corporate support
<b>Reason for inclusion in the Forward Plan:</b>	Revenue Budget variation +£250,000
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	23 Feb 2017
<b>If you want to make representations contact:</b>	Martin Phillips, Torbay Council, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone: (01803) 207285, fax: (01803) 207319, email: martin.phillips@torbay.gov.uk

### Covenant Protecting Churston Golf Club from Development

Further to the decision taken by the Mayor on 4 December 2014 to consider applying the General Consent Order in respect of granting a restrictive covenant for a period of 100 years with the residents of Churston and Galmpton to not allow any development of Churston Golf Course without any such proposal first obtaining the majority of votes in a referendum of the persons entitled to vote as electors in an elections of Councillors for the Churston with Galmpton Ward.

<b>Wards affected:</b>	Churston with Galmpton
<b>Consultees:</b>	Correspondence
<b>Means of Consultation:</b>	Secretary of State
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Mayor and Executive Lead for Finance and Regeneration (Mayor Gordon Oliver) Assistant Director Corporate and Business Services (Anne-Marie Bond)
<b>Link to targeted actions:</b>	Ensuring Torbay remains an attractive and safe place to live and visit
<b>Reason for inclusion in the Forward Plan:</b>	Significant impact on communities in one ward
<b>Decision Maker:</b>	Mayor
<b>Intended Decision Date:</b>	Not before 15 Jan 2016
<b>If you want to make representations contact:</b>	Anne-Marie Bond, Assistant Director - Corporate and Business Services, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone (01803) 207160, email anne-marie.bond@torbay.gov.uk

**Creation of Library Strategy**

The development of a Library strategy for Torbay in order to deliver a new Library service within reduced Council budgets.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Library users, staff, Councillors
<b>Means of Consultation:</b>	Meetings and circulation of papers
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Customer Services (Councillor Dave Morris)  Assistant Director Community and Customer Services (Fran Hughes)
<b>Link to targeted actions:</b>	Promoting healthy lifestyles across Torbay
<b>Reason for inclusion in the Forward Plan:</b>	High level of public interest
<b>Decision Maker:</b>	Mayor
<b>Intended Decision Date:</b>	27 Oct 2016
<b>If you want to make representations contact:</b>	Bob Clark - Executive Head of Customer Services, Email: bob.clark@torbay.gov.uk, Telephone: 01803 207420, Town Hall, Castle Circus, Torquay, TQ1 3DR



**Devolution for the Heart of the South West**

Following the Council's decision to sign up in principle to create a Combined Authority for the Heart of the South West, it is expected the Council will be requested to make further decisions in respect of the Combined Authority and the Heart of the South West Devolution deal as negotiations progress with the Government.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Torbay Council, Plymouth Council, Somerset and Devon County Councils, all Somerset and Devon Districts, Dartmoor and Exmoor National Parks and the Local Enterprise Partnership, plus Torbay Council elected members via the Devolution Working Party.
<b>Means of Consultation:</b>	Meetings and circulation of papers.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Mayor and Executive Lead for Finance and Regeneration (Mayor Gordon Oliver)  Assistant Director Corporate and Business Services (Anne-Marie Bond)
<b>Link to targeted actions:</b>	All Corporate Priorities
<b>Reason for inclusion in the Forward Plan:</b>	High level of public interest
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	27 Oct 2016
<b>If you want to make representations contact:</b>	Anne-Marie Bond, telephone (01803) 207160, email anne-marie.bond@torbay.gov.uk, address Torbay Council, Town Hall, Castle Circus, Torquay, TQ1 3DR.

**Education Strategy Paper**

This strategy will set out the key priorities for education from 2016 to 2020. It will detail the Council's response to the Education white paper (March 2016) "Educational, Excellence, Everywhere".

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Headteachers, Principals, Governors and Trustees, Council Members, Local Authority services, children and young people and independent providers.
<b>Means of Consultation:</b>	Draft documents will be made available to all stakeholders within education and learning institutes.  Young people will be consulted on the principles and aims of the Council through focused groups.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Adults and Children (Councillor Julien Parrott)  Director of Children's Services (Andy Dempsey)
<b>Link to targeted actions:</b>	Protecting all children and giving them the best start in life
<b>Reason for inclusion in the Forward Plan:</b>	High level of public interest
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	27 Oct 2016
<b>If you want to make representations contact:</b>	Rachael Williams Head of Education, Learning and Skills, Floor 2 North, Tor Hill House, Union Street, Torquay, TQ2 5QW, telephone (01803) 208743, email rachael.williams@torbay.gov.uk

**Efficiency Plan**

The Council is required to have an efficiency plan in place by September 2016 which will enable the Council to accept a four year revenue support grant settlement from Department for Communities and Local Government (DCLG). The Council if it wishes to accept the four year settlement offer has to publish an efficiency plan and send it to DCLG by 14 October 2016. The efficiency plan will inform the budget process for 2017/18 and future years.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Senior Leadership Team, the Mayor and Councillors.
<b>Means of Consultation:</b>	Meetings and circulation of papers.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Mayor and Executive Lead for Finance and Regeneration (Mayor Gordon Oliver)  Chief Executive of Torbay Council (Steve Parrock)
<b>Link to targeted actions:</b>	Corporate support
<b>Reason for inclusion in the Forward Plan:</b>	High level of public interest
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	22 Sep 2016
<b>If you want to make representations contact:</b>	Martin Phillips, Chief Finance Officer, Torbay Council Town Hall Castle Circus, Torquay, TQ1 3DR, telephone (01803) 207285, email martin.phillips@torbay.gov.uk

**Investment Fund**

Building on the Council approval for a £10 investment fund in February 2016 and linking to the Efficiency Plan and the Transformational Programme this report expands the fund proposal and provides criteria for both the investments made by the fund and the governance arrangements around the management of the investment fund.

In addition the report proposes investment to increase future collection of Non-Domestic Rates (NDR) tax revenues within Torbay.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Senior Leadership Team, Mayor and Councillors
<b>Means of Consultation:</b>	Meetings and circulation of papers.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Mayor and Executive Lead for Finance and Regeneration (Mayor Gordon Oliver) Chief Executive of Torbay Council (Steve Parrock)
<b>Link to targeted actions:</b>	Corporate support
<b>Reason for inclusion in the Forward Plan:</b>	Revenue Budget variation +£250,000
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	22 Sep 2016
<b>If you want to make representations contact:</b>	Martin Phillips, Chief Finance Officer, Torbay Council, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone (01803) 207285, fax (01803) 207319, email martin.phillips@torbay.gov.uk

**Land adjoining Babbacombe Beach, Torquay**

Proposal to grant a long lease to facilitate a development at land adjoining Babbacombe Beach, Torquay.

<b>Wards affected:</b>	St Marychurch
<b>Consultees:</b>	Community Partnership
<b>Means of Consultation:</b>	Meeting and circulation of papers.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Tourism, Culture and Harbours (Councillor Nicole Amil)  Executive Head Business Services (Kevin Mowat)
<b>Link to targeted actions:</b>	Working towards a more prosperous Torbay
<b>Reason for inclusion in the Forward Plan:</b>	High level of public interest
<b>Decision Maker:</b>	Mayor
<b>Intended Decision Date:</b>	27 Oct 2016
<b>If you want to make representations contact:</b>	Mike Palfreman, Valuer, Torbay Development Agency, 3rd floor Tor Hill House, Union Street, Torquay, TQ2 5QW, telephone (01803) 207924, email mike.palfreman@tedcltd.com

**Local Transport Plan Implementation Document**

Torbay Council currently has a joint Transport Strategy document with Devon County Council which runs to 2026. Every 5 years, Torbay individually produces a summary document explaining what transport projects we will implement over the coming 5 year period to meet the strategy, called an Implementation Plan. This document needs to be produced and will run from April 2016 to March 2021.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Residents, visitors, community partnerships, businesses, transport operating companies, neighbouring local authorities
<b>Means of Consultation:</b>	An initial consultation exercise to help gather ideas on what type of projects should be included in the document took place between 16 November and 4 December 2015. The plan will be written based on this feedback, followed by a main consultation exercise during January and February 2016 once a framework of projects have been selected and detailed.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Planning, Transport and Housing (Councillor Mark King)  Assistant Director Corporate and Business Services (Anne-Marie Bond)
<b>Link to targeted actions:</b>	Corporate support
<b>Reason for inclusion in the Forward Plan:</b>	Policy Framework
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	22 Sep 2016
<b>If you want to make representations contact:</b>	David Whiteway, Senior Transport Planner, Torbay Council, Town Hall, Castle Circus, Torquay TQ1 3DR, telephone (01803) 208828, email david.whiteway@torbay.gov.uk

**Localised Council Tax Support Scheme 2017/18**

The Localised Council Tax Support Scheme was introduced in April 2013 as a replacement to Council Tax Benefit and as a requirement must be reviewed annually by 31 January.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	The public, welfare groups and the voluntary sector.
<b>Means of Consultation:</b>	Meetings and circulation of papers.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Mayor and Executive Lead for Finance and Regeneration (Mayor Gordon Oliver) Chief Finance Officer (Martin Phillips)
<b>Link to targeted actions:</b>	Protecting and supporting vulnerable adults
<b>Reason for inclusion in the Forward Plan:</b>	High level of public interest
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	8 Dec 2016
<b>If you want to make representations contact:</b>	Alison Whittaker, Customer Services Manager, Torbay Council, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone (01803) 207221, email alison.whittaker@torbay.gov.uk

**Parking Strategy 2016-2021**

This strategy sets out the aims and objectives in relation to parking in Torbay.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	General Public, Community Partnerships, Trade Organisations, the Overview and Scrutiny Board.
<b>Means of Consultation:</b>	The draft Strategy will be available online and comments will be invited.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Community Services (Councillor Robert Excell) Executive Lead for Community Services (Councillor Robert Excell) Assistant Director Corporate and Business Services (Anne-Marie Bond) Executive Head Business Services (Kevin Mowat)
<b>Link to targeted actions:</b>	Corporate support; Ensuring Torbay remains an attractive and safe place to live and visit; Working towards a more prosperous Torbay
<b>Reason for inclusion in the Forward Plan:</b>	Policy Framework
<b>Decision Maker:</b>	Mayor Council
<b>Intended Decision Date:</b>	15 Jul 2016 22 Sep 2016



**If you want to make representations contact:**

Kevin Mowat, Executive Head for Business Services, Torquay Harbour Officer, c/o Torbay Council, Town Hall, Castle Circus, Torquay, telephone: (01803) 292429, email: kevin.mowat@torbay.gov.uk

## Planning Contributions and Affordable Housing Supplementary Planning Document

Refresh of the Council's Supplementary Planning Document (SPD) on developer contributions. It includes guidance on implementing the Adopted Torbay Local Plan, and sets out more detailed advice on matters such as affordable housing and other S106 (or S278 Highways) Agreements.

It will sit alongside the Council's Community Infrastructure Levy Charging schedule, when adopted.

Council approval is sought on the scope and content and priorities set out in the draft SPD prior to public consultation.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	<p>Any person may make representations on SPDs. The Planning Contributions and Affordable Housing SPD is expected to be of most interest to the development industry. However, Community Partnerships and Neighbourhood Forums will also be important consultees since the SPD will set S106 priorities.</p> <p>A range of different parts of the Council and Torbay Development Agency will be involved in the preparation of the SPD.</p>
<b>Means of Consultation:</b>	<p>Supplementary Planning Documents (SPD) must undergo consultation as set out in the Town and Country Planning (Local Planning) Regulations 2012.</p> <p>These require at least one public consultation for a minimum of four weeks. Following consultation the SPD will need to be agreed by the Council.</p>
<b>Documents to be considered:</b>	<p>There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.</p>
<b>Responsible Executive Lead and Officer:</b>	<p>Executive Lead for Planning, Transport and Housing (Councillor Mark King)</p> <p>Executive Head Business Services (Kevin Mowat)</p>

<b>Link to targeted actions:</b>	Corporate support
<b>Reason for inclusion in the Forward Plan:</b>	Policy Framework
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	22 Sep 2016
<b>If you want to make representations contact:</b>	David Pickhaver, Senior Strategy and Project Officer, Electric House, Castle Circus, Torquay, TQ1 3DR, telephone (01803) 208814, email david.pickhaver@torbay.gov.uk or future.planning@torbay.gov.uk

**Proposed Disposal by Long Lease - Waterpark and Go-Kart Site, Goodrington Sands, Tanners Road, Paignton TQ4 6LN**

To consider the disposal by tender for a long lease of a maximum of 40 years for a generally water based leisure attraction at the Waterpark and Go-Kart Site, Goodrington Sands, Paignton to achieve a long term rental income for the Council and investment in tourism in the area.

The adjoining site, known as the Peter Pan area will be included in the tender as an additional option.

<b>Wards affected:</b>	Goodrington with Roselands
<b>Consultees:</b>	Ward Members
<b>Means of Consultation:</b>	Meetings and circulation of papers.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Mayor and Executive Lead for Finance and Regeneration (Mayor Gordon Oliver), Executive Lead for Tourism, Culture and Harbours (Councillor Nicole Amil)  Assistant Director Corporate and Business Services (Anne-Marie Bond)
<b>Link to targeted actions:</b>	Working towards a more prosperous Torbay
<b>Reason for inclusion in the Forward Plan:</b>	Acquisition or disposal of land in excess of £250,000
<b>Decision Maker:</b>	Mayor
<b>Intended Decision Date:</b>	14 Sep 2016
<b>If you want to make representations contact:</b>	Karen Howe, Valuer, Telephone: 01803 207918, Email karen.howe@tedcltd.com, Torbay Development Agency, 3rd Floor Tor Hill House, Union Street, Torquay, TQ2 5QW.

**Revenue Budget and Capital Plan 2017/2018**

To approve the Council's Revenue Budget and Capital Investment Plan Budget for 2017/2018 including the setting of fees and charges for Council services, the Council's Corporate Asset Management Strategy and Capital Strategy.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Overview and Scrutiny Board, Council, key stakeholders.
<b>Means of Consultation:</b>	<p>Reports in relation to the final revenue budget will be circulated to the Council's key stakeholders (in accordance with statute).</p> <p>The Mayor will set out draft budget savings proposals for consultation.</p> <p>The Mayor will request Executive Lead Members and officers to outline the implications for budget savings proposals. The Overview and Scrutiny Board will respond to these proposals and made recommendations to the Mayor and Council. The Mayor will consider these comments before Mayor proposes a final set of budget saving proposals which will form part of the revenue budget which will be presented to Council in February 2017.</p>
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	<p>Mayor and Executive Lead for Finance and Regeneration (Mayor Gordon Oliver)</p> <p>Chief Finance Officer (Martin Phillips)</p>
<b>Link to targeted actions:</b>	Corporate support
<b>Reason for inclusion in the Forward Plan:</b>	Revenue Budget variation +£250,000

<b>Decision Maker:</b>	<p>Mayor</p> <p>Mayor</p> <p>Council</p>
<b>Intended Decision Date:</b>	<p>3 Nov 2016</p> <p>2 Feb 2017</p> <p>9 Feb 2017</p>
<b>If you want to make representations contact:</b>	<p>Martin Phillips, Torbay Council, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone: (01803) 207285, fax: (01803) 207319, email: martin.phillips@torbay.gov.uk</p>

**Review of Leases to Torbay Coast & Countryside Trust**

Given the financial challenges that face the Torbay Coast & Countryside Trust, as well as the Council, it is appropriate for certain amendments to be agreed to the areas of land leased to the Trust, together with a renegotiation of the existing financial arrangements between both parties.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Torbay Coast & Countryside Trust, Mayor, Mayors Executive Group, Group Leaders, Overview & Scrutiny Board and Senior Leadership Team
<b>Means of Consultation:</b>	Meetings and circulation of papers.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Mayor (Mayor Gordon Oliver) Assistant Director Corporate and Business Services (Anne-Marie Bond)
<b>Link to targeted actions:</b>	Working towards a more prosperous Torbay
<b>Reason for inclusion in the Forward Plan:</b>	Revenue Budget variation +£250,000
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	27 Oct 2016
<b>If you want to make representations contact:</b>	Kevin Mowat, Executive Head for Business Services, Torquay Harbour Officer, c/o Torbay Council, Town Hall, Castle Circus, Torquay, telephone: (01803) 292429, email: kevin.mowat@torbay.gov.uk

**Torbay Development Agency (TDA) Business plan 2016-2021**

The Torbay Development Agency (TDA) is Torbay Council's wholly owned and controlled economic development company. Established in 2011 the TDA is responsible for delivery of a range of services and outcomes for Torbay Council. It is also a trading business providing services to the broader public sector. The TDA's business plan will set out how the business will function over the business plan period.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	TDA employees, TDA Board, Torbay Council officers and elected members.
<b>Means of Consultation:</b>	Meetings and circulation of papers.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Mayor and Executive Lead for Finance and Regeneration (Mayor Gordon Oliver)  Assistant Director Corporate and Business Services (Anne-Marie Bond)
<b>Link to targeted actions:</b>	Working towards a more prosperous Torbay
<b>Reason for inclusion in the Forward Plan:</b>	High level of public interest
<b>Decision Maker:</b>	Mayor
<b>Intended Decision Date:</b>	8 Dec 2016
<b>If you want to make representations contact:</b>	Alan Denby, Director of Economic Strategy and Performance, Torbay Development Agency, 3rd Floor Tor Hill House, Union Street, Torquay, TQ2 5QW, telephone (01803) 208671, email alan.denby@tedcltd.com



**Torbay Youth Trust Business Plan Proposal**

In light of the decision made at Council on 25 February 2016 regarding the relocation of Torbay School, a revised business plan for the Torbay Youth Trust will be presented to Council for approval.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Councillors, young people, staff, partners and Government.
<b>Means of Consultation:</b>	Meetings and circulation of papers.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Adults and Children (Councillor Julien Parrott) Director of Children's Services (Andy Dempsey)
<b>Link to targeted actions:</b>	Protecting all children and giving them the best start in life
<b>Reason for inclusion in the Forward Plan:</b>	Partnership involving transfer of Council services or element of risk transfer
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	22 Sep 2016
<b>If you want to make representations contact:</b>	Andy Dempsey, Director of Children's Services, telephone: (01803) 208401, email: andy.dempsey@torbay.gov.uk, address Torbay Council, 1st Floor (South) Tor Hill House, c/o Town Hall, Torquay, TQ1 3DR

**Torre Valley North Lease**

To consider a report in respect of a lease at Torre Valley North, Torquay.

<b>Wards affected:</b>	Cockington with Chelston
<b>Consultees:</b>	Ward Councillors, Mayor and Executive Leads
<b>Means of Consultation:</b>	Meetings and circulation of papers.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Mayor and Executive Lead for Finance and Regeneration (Mayor Gordon Oliver)  Assistant Director Corporate and Business Services (Anne-Marie Bond)
<b>Link to targeted actions:</b>	Promoting healthy lifestyles across Torbay
<b>Reason for inclusion in the Forward Plan:</b>	High level of public interest
<b>Decision Maker:</b>	Mayor
<b>Intended Decision Date:</b>	14 Sep 2016
<b>If you want to make representations contact:</b>	John Tyas, Valuer, Torbay Development Agency, Tor Hill House, Torquay, telephone (01803) 208988, email john.tyas@tedcltd.com/Kevin Mowat, Executive Head of Business Services, Torquay Harbour Office, c/o Torbay Council, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone (01803) 292429, email kevin.mowat@torbay.gov.uk

**Town Councils**

An initial paper to consider whether the Council should pursue the idea of Town Councils across Torbay.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Not applicable.
<b>Means of Consultation:</b>	No consultation is necessary for this initial report.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Deputy Mayor and Executive Lead for Health and Wellbeing and Corporate Services (Councillor Derek Mills)  Assistant Director Corporate and Business Services (Anne-Marie Bond)
<b>Link to targeted actions:</b>	Corporate support
<b>Reason for inclusion in the Forward Plan:</b>	Significant impact on communities in one ward
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	22 Sep 2016
<b>If you want to make representations contact:</b>	Anne-Marie Bond, Assistant Director - Corporate and Business Services, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone (01803) 207160, Email anne-marie.bond@torbay.gov.uk

**Transformation project - Generating income through Housing**

The report will present proposals on how the Council can generate income through a variety of housing initiatives.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Financial Services, Mayors Executive Group, Senior Leadership Team, Overview and Scrutiny and all Members.
<b>Means of Consultation:</b>	Series of briefings and circulation of papers.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Planning, Transport and Housing (Councillor Mark King) Director of Adult Services (Caroline Taylor)
<b>Link to targeted actions:</b>	Working towards a more prosperous Torbay
<b>Reason for inclusion in the Forward Plan:</b>	Capital expenditure +£250,000 and outside Capital Plan
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	22 Sep 2016
<b>If you want to make representations contact:</b>	Caroline Taylor, Director of Adults, 1st Floor Tor Hill House, Union Street, Torquay, TQ2 5QW telephone (01803) 208949, email caroline.taylor@torbay.gov.uk/Liam Montgomery, Head of Asset Management and Housing, Torbay Development Agency, 3rd Floor Tor Hill House, Union Street, Torquay, TQ2 5QW, telephone (01803) 208066, email liam.montgomery@tedcltd.com

**Update on Children's Services Move to the Integrated Care Organisation (ICO)**

The report will consider the options of transferring Children's Services to the Integrated Care Organisation (ICO), subject to consideration by all partners and due diligence.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Councillors, staff, partners and Government
<b>Means of Consultation:</b>	Meetings and circulation of papers
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Adults and Children (Councillor Julien Parrott)  Director of Children's Services (Andy Dempsey)
<b>Link to targeted actions:</b>	Protecting all children and giving them the best start in life
<b>Reason for inclusion in the Forward Plan:</b>	Partnership involving transfer of Council services or element of risk transfer
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	8 Dec 2016
<b>If you want to make representations contact:</b>	Andy Dempsey - Director of Children's Services, 1st Floor Torhill House, c/o Town Hall, Torquay, TQ1 3DR, telephone (01803) 208401, email andy.dempsey@torbay.gov.uk

### Update of Tourism Strategy

Torbay's existing Tourism Strategy covered the period 2010-2015. The strategy has resulted in a number of positive changes for the local tourism sector.

However with the period covered by the strategy now expired and a variety of changes to local government funding and national tourism policy the strategy needs to be reviewed and updated to ensure that this important part of the local economy is supported appropriately.

This strategy forms part of the Economic Development Strategy and is one of the Council's key Policy Framework Documents.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Meetings and circulation of papers.
<b>Means of Consultation:</b>	Consultation will be carried out with key tourism organisations, accommodation providers, attractions and other businesses supplying services to the tourism sector from mid February.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Tourism, Culture and Harbours (Councillor Nicole Amil)  Executive Head of Tor Bay Harbour Authority (Kevin Mowat)
<b>Link to targeted actions:</b>	Ensuring Torbay remains an attractive and safe place to live and visit
<b>Reason for inclusion in the Forward Plan:</b>	Policy Framework
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	8 Dec 2016

<b>If you want to make representations contact:</b>	Kevin Mowat, Executive Head of Business Services, Torquay Harbour Office, Beacon Quay, Torquay, TQ1 2BG, telephone (01803) 292429, email <a href="mailto:kevin.mowat@torbay.gov.uk">kevin.mowat@torbay.gov.uk</a> or Alan Denby, Director of Economic Strategy and Performance, Torbay Development Agency, 3rd Floor Tor Hill House, Union Street, Torquay, TQ2 5QW, telephone (01803) 208671, email <a href="mailto:alan.denby@tedcltd.com">alan.denby@tedcltd.com</a>
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